

**BYLAWS OF THE ATLANTIC MIDDLE STATES ASSOCIATION
OF THE NATIONAL SOCIETY OF THE SONS OF THE AMERICAN REVOLUTION**
Last amended August 11, 2018

ARTICLE I
NAME & STATUS

The name of the organization shall be “Atlantic Middle States Association of the National Society of the Sons of the American Revolution” (the “Association”). The Association is created to further the aims of the National Society of the Sons of the American Revolution (“NSSAR”). The Association shall be composed of the State Societies of the Mid-Atlantic SAR District (Delaware, District of Columbia, Maryland, Pennsylvania, and Virginia), and the North-Atlantic SAR District (New York and New Jersey).

ARTICLE II
OBJECTS

The Objectives of the Association shall be to support, honor and preserve the places and events that were significant to the American Revolution within the boundaries of Association, to educate our members and the public in general about the people, places and events of the American Revolution within the Association, to support the NSSAR, its officers and its candidates for office, and to support the objectives of the NSSAR as set forth in Article II of the NSSAR Constitution.

ARTICLE III
MEMBERSHIP

Any Member in good standing in any one of the State Societies in either District shall be a Member of the Association.

ARTICLE IV
MEETINGS

Section 1. There shall be hosted an Annual Meeting of the Association.

- A. The Annual Meeting shall be held alternatively in each of the seven State Societies, in alphabetical order (Delaware, District of Columbia, Maryland, New Jersey, New York, Pennsylvania, Virginia) starting in 1998. If a State Society does not take its turn to host the meeting another State Society may volunteer to host that meeting; *provided, however*, that the order of host societies for the following years’ meetings shall not change.
- B. The hosting State Society shall schedule the date of the Annual Meeting during the second weekend in August.

Section 2. The Annual Meeting shall consist of two part of approximately equal duration, with at least a (10) minute intermission between the parts. The business of the first part shall concern matters relevant to the National Society, and the business of the second part shall concern matters relevant to the Association.

- A. The order of business shall include, but is not limited to, the following:

Part 1: Call to order

Invocation

Pledge of Allegiance to the Flag of the United States of America

Pledge of the SAR

Greetings and/or Reports from the VPsG

Nomination and Election for endorsements of candidates for National Society General Officers

Remarks by the General Officers

Any further business pertaining to the National Society

Minutes of the Last Annual Meeting

Part 2: Call to Order

Reports from the State Presidents

Old State Business

New State Business

Invitation to the Next Annual Meeting

Recessional

Adjournment

- B. The Vice Presidents General may call for an additional business session if they feel the business of the Annual Meeting will not be completed in a single session.

Section 3. Special meetings of the Association may be called by either of the incumbent Vice Presidents General or upon application to both of the Vice Presidents General by five of the seven State Society Presidents. Any action taken at a special meeting is subject to ratification by the next Annual Meeting.

Section 4. All Members of the two Districts, as described in Article III hereof, shall be entitled to attend, speak, and vote on any questions coming before a meeting, with the exception of nominations of the Vice Presidents General.

ARTICLE V OFFICERS

Section 1. The governing authority of the Association shall be the two incumbent Vice Presidents General. The Association will have a Secretary, a Webmaster, and a Color Guard Commander.

Section 2. The Vice Presidents General shall have the following duties and responsibilities:

- A. Cooperate and equitably share the duties of planning and presiding over meetings of the Association, including assisting the hosting State Society plan the annual Association meeting, and calling special meetings of the Association whenever necessary;
- B. Represent his respective District at the National Leadership Meetings and the NSSAR Annual Congress;
- C. Attend, whenever possible, the meetings of the State Societies and Chapters of the State Societies in his respective District;
- D. Act as the official escort of the President General at events and meetings that occur within his respective District, unless the President General has made other arrangements;
- E. Perform additional duties within the District as delegated or assigned to him by the President General, the Executive Committee of the NSSAR, or the Board of Trustees of the NSSAR;
- F. Submit all required or requested reports to the President General, the Executive Committee of the NSSAR, or the Board of Trustees of the NSSAR;
- G. Submit to the Secretary General of the NSSAR and the Nominating Committee of the NSSAR the name of his District's nominee to serve as Vice President General for the next term;
- H. Jointly appoint such other aides as deemed necessary or helpful for the functioning of the Association.

Section 3. The Secretary shall be elected to a two-year term at the Annual Meeting. An individual wishing to serve as Secretary shall be a member of a State Society within the Association and shall have the endorsement of this same State Society. He may succeed himself. The Secretary shall have the following duties and

responsibilities:

- A. Keeping the minutes of the Association meetings, copies of which shall be sent, via regular or electronic mail, to the Vice Presidents General, the State Society Presidents, the Webmaster, and the NSSAR Headquarters no later than thirty (30) days after a meeting is held;
- B. Maintaining records of previous Annual Meetings and assist a hosting State Society with the planning of an Annual Meeting or other meeting of the Association;
- C. Provide official notification of the time and place of District meetings, which shall be sent, via regular or electronic mail, to the Vice Presidents General, the State Society Presidents and the NSSAR Headquarters no later than thirty (30) days prior to said meeting;
- D. Request and compile an Agenda and Reports Package to be sent, via electronic mail to the hosting State Society's meeting chairman, no later than seven (7) days prior to the Annual Meeting or other Association Meeting. The Reports Package shall contain a report from each Vice President General and each State Society President on his State Society activities for the period since the previous Annual Meeting, the minutes of the previous Annual Meeting, and any other information provided by the Vice Presidents General.

Section 4. The Webmaster will be appointed annually by the Vice Presidents General. An individual wishing to serve as Webmaster shall have the endorsement of a State Society within the Association and demonstrate an ability to host and maintain the Association website. The Webmaster shall have the following duties and responsibilities:

- A. Host, maintain and regularly update the Association website with information including, but not limited to, contact data for the Vice Presidents General and the State Societies, a calendar of Association events, and copies of all minutes and Report Packages;
- B. Maintain the history of the Association and photographic reports of the Annual Meeting to be published annually on the District website;
- C. Forward feedback and contact information received from the website to the Vice Presidents General.

Section 5. The Color Guard Commander shall be elected to a two-year term at the Annual Meeting. An individual wishing to serve as Color Guard Commander shall be a member of a State Society within the Association and shall have the following duties and responsibilities:

- A. Perform those duties and responsibilities requested by the Vice Presidents General; and
- B. Assemble the appropriate flag set and color guards to perform those duties and responsibilities.

ARTICLE VI

ELECTION FOR ENDORSEMENT OF NATIONAL OFFICERS

Section 1. Each candidate for National office desiring the endorsement of the Association must send to the Vice President General of each District notice of his intent to run and stating whether he will (i) attend and (ii) speak at the Annual Meeting no sooner than ten (10) days after the National Society Congress, and no later than ten (10) days before the Annual Meeting. Any candidate who has not given prior notice to the Vice Presidents General of each District will not be allowed to run from the floor. The registration requirements of this section may be suspended, and a candidate may run from the floor, if the Members present at the conference vote to suspend the registration requirement by a two-thirds (2/3) affirmative vote.

Section 2. Upon the close of business day on the tenth day before the Annual Meeting and up until the day before the start of the Annual Meeting, the Secretary will prepare an endorsement ballot from the candidate correspondence received.

Section 3. The presiding VPG will start the Nomination and Election process by selecting: (i) a volunteer time keeper and (ii) three tellers to pass out, collect and tally the ballots.

Section 4. The presiding VPG will then announce the first candidate (in alphabetical order) for each National Office, beginning with the office of President General, and will ask for a proposer of the candidate.

- A. The proposer will then stand and state: “I (proposer’s name) of the (state) Society, hereby nominate (candidate’s name) of the (candidate’s state) Society for office of (national office).”
- B. A proposer will be allowed to nominate only one National Officer.
- C. The presiding VPG will then ask if the candidate is present and will invite him to step forward.
 1. If the candidate is present he will be given three (3) minutes to speak on why he wants the position, on his qualifications, on his goals etc.
 - a. If the office is contested, the candidate will be given an additional two (2) minutes to answer questions from the floor.
 - b. If the office is uncontested, the presiding VPG will indicate so and then move on to the announcement of the next candidate or office and the process will start again as detailed in this section.
 2. If the candidate is not present, the presiding VPG will continue with the next candidate.
- D. Once all candidates for National Office have been recognized, the presiding VPG will declare the nominations process closed. He will then declare the election will commence and ask the tellers to pass out the election ballots to those Members of the Association present and voting.
 1. The election ballot will contain the names of all candidates that have given notice to the VPG’s pursuant to section 1 of this Article.
 - a. For a contested office, the winner of the election shall be the candidate with the majority vote.
 - b. For an uncontested office, a candidate must receive a two-thirds majority of the ballots cast to receive support of the Association.
 2. When voting is complete the presiding VPG will request the three tellers count the total ballots and declare a winner for each office. If a candidate for an uncontested office does not receive a two-thirds (2/3) majority vote, there will be no endorsement from the Association for that office.
 3. If there is one contested office, there will be no vote by acclamation.

Section 5. After the tellers have declared a winner, the presiding VPG will have the head teller announce the endorsement results and direct the Secretary of the Annual Meeting to present the names of the Association endorsed candidates to the National Nominating Committee, no later than February 1st.

ARTICLE VI

NOMINATION AND ENDORSEMENT OF THE VICE-PRESIDENTS GENERAL

Section 1. The privilege of nominating the Vice President General of the Mid-Atlantic District shall rotate among the State Societies of the Mid-Atlantic District in the following order: District of Columbia, Pennsylvania, Delaware, Virginia, and Maryland, starting in 1998.

Section 2. The privilege of nominating the Vice President General of the North Atlantic District shall alternate every two years between the New York and the New Jersey State Societies, starting in 1998.

Section 3. Each State Society shall prescribe a method of selection and endorsement satisfactory for that State Society. The candidate need not be a member of the State Society whose turn it is to nominate the Vice President General.

Section 4. The State Society nominating a candidate for Vice President General shall present such nomination at the Annual Meeting for endorsement by the Association’s membership. Each Vice

President General shall be nominated at the Annual Meeting of the Association immediately preceding his election and installation at the Annual Congress of the National Society.

ARTICLE VII
PARLIAMENTARY AUTHORITY

The Rules contained in the current edition of Robert’s Rules of Order, Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and any special rules of order the Association may adopt.

ARTICLE VIII
AMENDMENTS

Proposed amendments to these Bylaws shall be submitted in writing to the two Vice Presidents General and to the seven Presidents of the State Societies in this Association at least forty-five (45) days prior to the Annual Meeting and shall require a two-thirds (2/3) affirmative vote of the Members present and voting at the Annual Meeting for approval.

Attest:



Davis Lee Wright
2018 Conference Parliamentarian

*Adopted by the Association on July 29, 2000; amended at West Point, NY on July 27, 2002;
amended at Harrisburg, PA on July 26, 2003; amended at Annapolis, MD on August 11, 2007;
amended at Alexandria, VA on August 13, 2011; amended at Hunt Valley, MD on August 9, 2014;
amended at Newport News, VA on August 11, 2018.*